



IHA: Initial Applicant Form

This form is the initial stage when applying for IHA accreditation for the first time. It includes sections for you to provide the summary and evaluative statements as explained in our guideline document. You can also upload your signed 'Declaration of Intent' within this form.

If you have any queries, please contact the IHA panel committee.

Your Details:

Name of course provider

Current student numbers per intake year

Course 1

Course 2

Course 3

What is the legal status of your college, e.g. sole trader, partnership, limited company (include Companies House registration number), charity (including registration number), social enterprise etc

Address

(Line 1)

(Line 2)

City

Postcode

Current student numbers per intake year

Year number (1st, 2nd etc)

Number of students

Intake Date

Do you have any graduates who have completed the course programme, and which year did this occur? If not, when is your first anticipated graduation year.

Your accreditation history. Is your college and course programme currently accredited by another organisation? Has there been any previous accreditation that has now lapsed? Include info on any applications that did not complete accreditation elsewhere.

Phone Number (Work/Landline)

Phone Number (Mobile)

Email

Date

Your Summary Statement

Approx 600 words

Provide information on your stated learning outcomes, values and ethos. Forexample this might include a brief description of:

- 1) Core and specialist knowledge acquired by students.
- 2) Core and specialist practical skills acquired.
- 3) Whether learning outcomes are also referenced to any national or international standards.
- 4) Whether any outcomes allow graduates to progress to professional registration with regulating/registering organisations.
- 5) Personal development – whether any outcomes lead to fostering self-reflection, life-long learning and/or ethics training.

Summary statement:

You may in addition attach a file of your learning outcomes, values and ethos

Your Evaluative Statement

Approx 600 words

Provide a statement on how you meet the following two criteria:

- 1) Course Provider management systems, policies and practices - as appropriate to your size and to meet your stated outcomes.
- 2) Course Provider financial systems, policies and practices - as appropriate to your size and to meet your stated outcomes.

Evaluative statement:

Declaration of Intent

Please attach your signed 'Declaration of Intent', which may use our suggested template text within your college letterhead. Alternatively you may email your Declaration to the IHA office.

Declaration of Intent:

Name of course provider

Course identifier / name

On behalf of the above I confirm it is our intention to work towards meeting the Overall Criteria A, B, C plus the 13 Criteria with reference to the National Occupancy Standards (as listed in the IHA application guideline).

Signed:

Name:

Position held:

Date: